



2024–25 Parent Non-Tax Filer Certification

Your 2024–25 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. To verify that you provided correct answers on the FAFSA, we will compare your answers with the information on this worksheet, and any other required documents. If there are differences, we may need to correct the information that was reported. Please complete and sign this worksheet, attaching any required documents, and continue to monitor Self-Service to avoid missing additional document requests. If you have any questions about verification, please contact our office to avoid processing delays.

Student's last name	Student's first name	Student's QU ID#
Student's street address	Parent's home phone number	
City	State	Zip
Parent's cell phone number		

Tax Return Non-Filers: Complete this section if you, the parent, will not file and are not required to file a 2022 income tax return with the IRS. Provide documentation from the IRS dated on or after Oct. 1, 2023, that indicates a 2022 federal income tax return was not filed.

Name of Parent who did not file a 2022 Federal Tax Return: _____
Note: If both parents did not file, you will need to complete separate forms for each.

Check the box that applies:

- The parent was not employed and had no income earned from work in 2022.
- The parent was employed in 2022 and has listed below the names of all employers and the amount earned from each employer in 2022. List every employer, even if the employer did not issue an IRS W-2 form. Provide copies of all 2022 IRS W-2 forms.

Employer Name	IRS W-2 or Equivalent Document Provided?	Amount Earned in 2022
<i>Mike's Auto Shop (example)</i>	<i>Yes</i>	<i>\$4,500</i>

Certification and Signatures

Each person signing below certifies that all of the information reported on this worksheet is complete and accurate. The student and one parent whose information was reported on the FAFSA must sign and date

Note: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.

Student's signature (required)	Date
Parent's signature (required)	Date

Please mail, email, upload to our secure document portal, or fax this signed and dated worksheet to the Office of Undergraduate Financial Aid listed above.